



## **UNITED STATES EQUESTRIAN FEDERATION FEI NON-OLYMPIC SPORT COMMITTEES CHARTER**

### **I. INTRODUCTION**

This Charter was adopted by the United States Equestrian Federation's (the "Federation") Board of Directors (the "Board"), a not-for-profit corporation established under the laws of New York, through a Resolution of the Board dated June 20, 2016 and amended by the Federation Board on February 27, 2017, and again by the Officers of the Federation on September 23, 2021.

### **II. PURPOSE & RESPONSIBILITIES**

There shall be appointed separate sport committees for each of the FEI-recognized Non-Olympic Disciplines. Each of these Sport Committees shall (i.) work with the Recognized Affiliate for the betterment and growth of their discipline; (ii.) develop and recommend policy and strategic direction for the discipline; (iii.) develop training programs for the discipline and oversee their implementation; (iv.) recommend the appointment of consultant staff to support the implementation of the training programs and international teams; (v.) recommend the Selection Procedures and procedures for athletes competing in International competitions for approval by the Board and oversee the implementation of the Procedures; (vi.) recommend the Discipline Budget for approval and oversee the management of the Budget; (vii.) recommend teams, individual athletes, chefs d'équipe, and Team Leaders (Managers) to be designated to represent the United States in future World Championships and other international competitions in its discipline; (viii.) review and recommend rule amendments as required; (ix.) consider the recommendations and suggestions submitted by the respective Recognized Affiliate; (x.) recommend the FEI Calendar for approval; and (xi.) assist with any other issues that may arise.

### **III. COMMITTEE MEMBERSHIP**

These Sport Committees shall consist of between eleven (11) and fifteen (15) Senior Active Members of the Federation who are ratified by the Board of Directors.

Committee Chairperson: The President shall appoint a Chairperson.

Committee members:

33.3% appointed by the Recognized Affiliate Association, in the absence of a Recognized Affiliate Association, then 33.3% appointed by the Federation's President;

33.3% appointed by the Federation President following consultation with the International Disciplines Council Chairperson; and

At least 33.3 Athlete Representatives appointed by the Athletes' Advisory Committee. At least one half (1/2) of the 33.3 percent (33.3%) of Athlete Representatives appointed must be 10-Year Athlete Representatives.

The International Disciplines Council Chairperson shall serve ex officio as a non-voting member of all Sport Committees. In addition, the Managing Director of High Performance will serve ex officio as a non-voting member of the committees.

Vacancies and Removal: Federation Bylaw 504 describes what constitutes a vacancy and how committee members may be removed from a committee. Further, failure to timely complete annual Conflict of Interest Disclosures and relevant USEF Safe Sport requirements constitutes cause for removal.

#### **IV. WORKING GROUPS**

These Sport Committees may, from time to time, establish working groups composed of individuals recommended by the relevant Sport Committee and approved by the Board and Athletes' Advisory Committee. Each Working Group must be populated with at least 33.3% Athlete Representatives. The purpose and term length of each working group shall be clearly defined by the relevant Sport Committee. Each working group shall be established with the purpose of completing a specific task, as assigned by the relevant Sport Committee. Each working group shall provide the relevant Sport Committee with regular reports on the progress of the assigned task, as well as recommendations and rationales supporting such recommendations.

#### **V. MEETINGS & QUORUM**

The Sport Committees will meet as necessary to adequately fulfill all the obligations and duties outlined in this charter. All committee members are expected to attend each meeting, in person or telephonically.

Meeting agendas will be prepared for every meeting and provided to Committee members in advance of the scheduled meeting, along with the appropriate materials needed to make informed decisions. Minutes for all meetings will be drafted by the staff liaison, reviewed by the committee chairperson, and approved by the committee members at the following meeting.

A quorum shall be the greater of three or one-third of the members of the Committee.

#### **VI. ATTENDANCE REQUIREMENT**

Committee members who attend less than 50% of the meetings in any calendar year may be removed from the committee and replaced by a Senior Active Member subject to the appointment procedures that were in the initial seating of the position, as required in Bylaw 501, Section 4. See Bylaw 504 for the Removal Process from Committees.

#### **VII. TERM LENGTH**

Beginning in 2019, the term for this committee is four years, commencing immediately following Annual Meeting.

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Recording Secretary