



UNITED STATES EQUESTRIAN FEDERATION COMPETITION MANAGEMENT COMMITTEE CHARTER

I. INTRODUCTION

This Competition Management Committee Charter was adopted by the United States Equestrian Federation's (the "Federation") Board of Directors (the "Board"), a not-for-profit corporation established under the laws of New York, through a Resolution of the Board dated January 15, 2016, and amended by the Officers of the Federation on September 23, 2021.

II. PURPOSE & RESPONSIBILITIES

The Competition Management Committee shall submit to the Board of Directors suggestions for the improvement of the Federation and of Licensed Competitions and assist with any other issues that may arise.

III. COMMITTEE MEMBERSHIP

The Competition Management Committee shall consist of eleven (11) or more Senior Active Members of the Federation who are ratified by the Board of Directors.

Committee Chairperson: The President shall appoint a Chairperson.

Committee Members:

The Committee shall be comprised of Senior Active Members of the Federation appointed by the Federation President who, in making those appointments, shall strive to appoint individuals who are responsible for the organization of at least one Regular Licensed Competition or are competition managers.

At least 33.3% of the Committee shall be comprised of Actively Engaged Athlete Representatives appointed by the Athletes' Advisory Committee (See Bylaw 401).*

Vacancies and Removal: Federation Bylaw 504 describes what constitutes a vacancy and how committee members may be removed from a committee. Further, failure to timely complete annual Conflict of Interest Disclosures and relevant USEF Safe Sport requirements constitutes cause for removal.

* On October 24, 2021, the USOPC Athlete Representation Review Working Group granted an exemption to the athlete representation requirement.

IV. MEETINGS & QUORUM

The Competition Management Committee will meet as necessary to adequately fulfill all the obligations and duties outlined in this charter. All committee members are expected to attend each meeting.

Meeting agendas will be prepared for every meeting and provided to the Competition Management Committee members in advance of the scheduled meeting, along with the appropriate materials needed to make informed decisions. The Competition Management Committee shall act only on the affirmative vote of a majority of its members at a meeting or by unanimous consent. Minutes for all meetings will be drafted by the staff liaison, reviewed by the committee chairperson, and approved by the committee members at the following meeting.

The greater of three or one-third of the members of the Competition Management Committee shall constitute a quorum.

V. ATTENDANCE REQUIREMENT

Committee members who attend less than 50% of the meetings in any calendar year may be removed from the committee and replaced by a Senior Active Member subject to the appointment or the election procedures that were used in the initial seating of the position, as required in Bylaw 501, Section 4. See Bylaw 504 for the Removal Process from Committees.

VI. TERM LENGTH

Beginning in 2021, the term for this committee is four years, commencing immediately following Annual Meeting.



Recording Secretary