



**UNITED STATES EQUESTRIAN FEDERATION  
ADAPTIVE SPORT COMMITTEE CHARTER**

**I. INTRODUCTION**

This Adaptive Sport Committee Charter was adopted by the United States Equestrian Federation's (the "Federation") Board of Directors (the "Board"), a not-for-profit corporation established under the laws of New York, through a Resolution of the Board dated April 29, 2019

**II. PURPOSE & RESPONSIBILITIES**

The Adaptive Sport Committee shall (1) review submissions from athletes with disabilities and recommend appropriate dispensations for said athletes in order to facilitate their inclusion in equestrian sport, (2) determine ways to encourage participation in equestrian sport of athletes with disabilities, and (3) assist with any other issues that may arise.

**III. COMMITTEE MEMBERSHIP**

The Adaptive Sport Committee shall be composed of five (5) or more Senior Active Members, who may serve as review panel members when reviewing submissions and recommending dispensations who are ratified by the Board.

Committee Chairperson: The President shall appoint a Chairperson.

Committee Members:

The Committee shall be comprised of Senior Active Members of the Federation appointed by the Federation President.

At least 33.3% of the Committee shall be comprised of Actively Engaged Athlete Representatives appointed by the Athletes' Advisory Committee (See Bylaw 401).\*

Vacancies and Removal: Federation Bylaw 504 describes what constitutes a vacancy and how committee members may be removed from a committee. Further, failure to timely complete annual Conflict of Interest Disclosures and relevant USEF Safe Sport requirements constitutes cause for removal.

In reviewing the submissions of athletes requesting dispensations, a review panel comprised of at least three (3) Committee members will review submitted materials relevant to the dispensation request, solicit any necessary additional information from appropriate sources, including applicable Recognized

\* On October 24, 2021, the USOPC Athlete Representation Review Working Group granted an exemption to the athlete representation requirement.

Affiliate, Federation Staff, or third parties, and recommend appropriate dispensations to the Federation's Legal Department for review and Federation CEO for approval. The review panel will be comprised of Committee members with applicable or relevant breed/discipline experience or knowledge.

**IV. MEETINGS & QUORUM**

The Adaptive Sport Committee will meet as necessary to adequately fulfill all the obligations and duties outlined in this charter. All committee members are expected to attend each meeting.

Meeting agendas will be prepared for every meeting and provided to the Adaptive Sport Committee members in advance of the scheduled meeting, along with the appropriate materials needed to make informed decisions. The Adaptive Sport Committee shall act only on the affirmative vote of a majority of its members at a meeting or by unanimous consent. Minutes for all meetings will be drafted by the staff liaison, reviewed by the committee chairperson, and approved by the committee members at the following meeting.

The greater of three or one-third of the members of the Adaptive Sport Committee shall constitute a quorum.

**V. ATTENDANCE REQUIREMENT**

Committee members who attend less than 50% of the meetings of the Committee in any calendar year may be removed from the committee and replaced by a Senior Active Member subject to the appointment or the election procedures that were used in the initial seating of the position, as required in Bylaw 501, Section 4. See Bylaw 504 for the Removal Process from Committees.

**VI. TERM LENGTH**

Beginning in 2021, the term for this committee is two years, commencing immediately following Annual Meeting.



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Recording Secretary