



UNITED STATES EQUESTRIAN FEDERATION LICENSED OFFICIALS COMMITTEE CHARTER

I. INTRODUCTION

This Licensed Officials Committee Charter was adopted by the United States Equestrian Federation's (the "Federation") Board of Directors (the "Board"), a not-for-profit corporation established under the laws of New York, through a Resolution of the Board dated January 15, 2016, and amended by the Board on March 14, 2018, and again by the Officers of the Federation on September 23, 2021.

II. PURPOSE & RESPONSIBILITIES

The Licensed Officials Committee shall perform tasks requested by the President. Such tasks may include but are not limited to the following: (a) reviewing applications for a license to officiate in certain breeds and disciplines and making recommendations to the Chief Executive Officer as to licensure; (b) proposing rule changes and providing recommendations to the Councils for approval or disapproval on proposed rule changes that affect licensed officials; (c) oversee the affiliate license review process and criteria established for licensure; and (d) assist in the development of an appeals process for applicants whose licensure has been denied.

III. COMMITTEE MEMBERSHIP

The Licensed Officials Committee shall be composed of eleven (11) or more Senior Active Members of the Federation who are ratified by the Board of Directors.

Committee Chairperson: The President shall appoint a Chairperson.

Committee Members:

The Committee shall be comprised of Senior Active Members of the Federation appointed by the Federation President.

At least 33.3% of the Committee shall be comprised of Actively Engaged Athlete Representatives appointed by the Athletes' Advisory Committee (See Bylaw 401).*

Vacancies and Removal: Federation Bylaw 504 describes what constitutes a vacancy and how committee members may be removed from a committee. Further, failure to timely complete annual Conflict of Interest Disclosures and relevant USEF Safe Sport requirements constitutes cause for removal.

IV. MEETINGS & QUORUM

* On October 24, 2021, the USOPC Athlete Representation Review Working Group granted an exemption to the athlete representation requirement.

The Licensed Officials Committee will meet a minimum of one time a year, with the expectation that additional meetings may be required to adequately fulfill all the obligations and duties outlined in this charter.

Meeting agendas will be prepared for every meeting and provided to the Licensed Officials Committee members in advance of the scheduled meeting, along with the appropriate materials needed to make informed decisions. Minutes for all meetings will be drafted by the staff liaison, reviewed by the committee chairperson, and approved by the committee members at the following meeting.

A quorum shall be the greater of three or one-third of the members of the Licensed Officials Committee.

V. ATTENDANCE REQUIREMENT

Committee members who attend less than 50% of the meetings in any calendar year may be removed from the committee and replaced by a Senior Active Member subject to the appointment or the election procedures that were used in the initial seating of the position, as required in Bylaw 501, Section 4. See Bylaw 504 for the Removal Process from Committees.

VI. TERM LENGTH

Beginning in 2021, the term for this committee is three years, commencing immediately following Annual Meeting.



Recording Secretary