



## **UNITED STATES EQUESTRIAN FEDERATION COMPETITION MANAGEMENT COMMITTEE CHARTER**

### **I. INTRODUCTION**

This Competition Management Committee Charter was adopted by the United States Equestrian Federation's (the "Federation") Board of Directors, a not-for-profit corporation established under the laws of New York, through a Resolution of the Board dated January 15, 2016.

### **II. PURPOSE**

The Competition Management Committee shall submit to the Board of Directors suggestions for the improvement of the Federation and of Licensed Competitions, and assist with any other issues that may arise.

### **III. COMPOSITION AND SELECTION**

The Competition Management Committee shall consist of eleven (11) or more Senior Active Members of the Federation who are responsible for the organization of at least one Regular Licensed Competition or are competition managers or Eligible Athletes who are appointed by the President. The President shall appoint a Chairman.

### **IV. QUORUM**

The greater of two or one-third of the members of the Competition Management Committee shall constitute a quorum.

### **V. ATTENDANCE REQUIREMENT**

Committee members who attend less than 50% of the meetings in any calendar year may be removed from the committee and replaced by a Senior Active Member subject to the appointment or the election procedures that were used in the initial seating of the position, as required in Bylaw 501, Section 4.

### **VI. COMMITTEE STRUCTURE AND MEETINGS**

The Competition Management Committee will meet as necessary to adequately fulfill all the obligations and duties outlined in this charter. All committee members are expected to attend each meeting.

Meeting agendas will be prepared for every meeting and provided to the Competition Management Committee members in advance of the scheduled meeting, along with the appropriate materials needed to make informed decisions. The Competition Management Committee shall act only on the affirmative vote of a majority of its members at a meeting or by unanimous consent.

#### **VII. MINUTES**

Minutes for all meetings will be drafted by the staff liaison, reviewed by the committee chair, and approved by the committee members at the following meeting.

#### **VIII. TERM LENGTH**

The existing committee members shall serve an initial one-year term, at which time the committee will be repopulated for four-year terms thereafter.